**VOLUNTEER SIGN-UP & INFORMATION SHEET**

To volunteer, please complete this form. Be sure to indicate in Section B the activities you are volunteering for. Volunteer opportunities include:

* Reading Activities
* Project Teacher
* Donate Snacks
* Food Set-up and Clean-Up
* Field Trip Chaperone
* Family Engagement Events
* Materials Prep
* Office/Admin/Clerical
* Committees: Communications, Program, Development, Grants, Finance

# Contact Information (please print)

|  |  |
| --- | --- |
| Name |  |
| E-Mail Address |  |
| Phone |  |
| Street Address |  |
| City, ST ZIP Code |  |

#  Tell Us How You Want to Volunteer

Please mark your volunteer interests:

\_\_\_Working directly with students

\_\_\_Working directly with families

\_\_\_Preparing/Serving food at ENHE events

\_\_\_Administrative/clerical work

\_\_\_Grant writing

\_\_\_Fundraising/Development

\_\_\_Technology Support

\_\_\_Communications/Public Relations

\_\_\_Program Development

\_\_\_Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please let us know the days of the week/times you are available:

Please estimate how much time you are willing to commit to ENHE:

\_\_\_\_ hours/week; or \_\_\_\_ hours/month

**FOR SCHOOL YEAR PROGRAM ONLY:**

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| --- |
| **\_\_\_ B.1 School Year Workshops:** A few volunteers are needed for our monthly workshops during the School Year Program to help with the children, setting up and cleaning up food, taking pictures and videos, taking notes, and general set-up and break-down. **Please mark the days you can commit to helping. Time is 10:30am – 1:30pm****\_\_\_ September: 9/14/19****\_\_\_ October: 10/12/19****\_\_\_ November: 11/9/19****\_\_\_ December: 12/14/19** (We will have a Christmas Market set up for children to shop for gifts for their family.)**\_\_\_ January: 1/11/20****\_\_\_ February: 2/8/20****\_\_\_ March: 314/20****\_\_\_ April: 4/11/20****\_\_\_ May: 5/9/20** |

**TUTORING:**

**School Year Tutoring Program:**

A few volunteers are needed for our weekly tutoring program to help with the children, take pictures, snack time and general set up and break down.

**Tutoring takes place every Tuesday and Thursday from 4pm-5:30pm at St. Ann’s Church. Tutoring begins September 24th 2019 and goes through May 21st 2020**.

Please email a.linsey@enhopeexchange.org if you are interested in volunteering for our tutoring program.